



Box&Move

BoxMove.co.za

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605 Rubenstein Dr, Moreleta Park, Pretoria East

We make moving easy

NEED
BOXES &
PACKAGING?

Visit our
**BOX
SHOP**

Ultimate Moving Checklist

Stick me on your fridge and plan your move more effectively!

MOVE DATE

ASAP

- ☐ Book your mover to secure your preferred move time and date
- ☐ Create a plan for what needs to be packed, sold or given away

4 WEEKS

- ☐ Start packing unused items
- ☐ Clear out unwanted furniture, clothes and items; sell or give them away
- ☐ Check your appliances fit in your new home; if not, sell or give them away
- ☐ Get home and contents insurance quotes for your new home
- ☐ Cancel or transfer club memberships

2 WEEKS

- ☐ Contact utilities to confirm cut off date, and plan new service connection
- ☐ Notify all regular services, such as subscriptions, of your intended move
- ☐ Ask your current doctors and dentist for referrals in your new location.
- ☐ Transfer medical records and get copies of prescriptions
- ☐ Organise pest control for your new home
- ☐ Coordinate mail forwarding with the PostOffice

1 WEEK

- ☐ Order & Pick up or have moving boxes delivered from our box shop
- ☐ Start packing all non-essential items not needed on a daily basis
- ☐ Drain oil and petrol from any equipment being moved, like lawn mowers
- ☐ Check for any forgotten items, like clothes at the dry cleaners or work
- ☐ Start preparing a separate box of essential items you need for move day

1 DAY

- ☐ If you ordered a packing service, the team will arrive to pack your home
- ☐ Empty, defrost and clean your fridge and freezer; clean cupboards
- ☐ Finalise your separate move day box, and pack up valuable items
- ☐ Gather keys to your new home, and arrange to return the old ones
- ☐ Contact utilities to start services at your new home

MOVE DAY

- ☐ Confirm your mobile number and new address details with the crew
- ☐ Double check all rooms before the truck departs the pick up
- ☐ Confirm the best travel route to your new home
- ☐ Direct where you want furniture dropped off in your home
- ☐ Flag any damage immediately

After

- ☐ Return keys & access tags of old house
- ☐ Relax, and settle into your new home!

Notify

- ☐ Post Office
- ☐ Bank
- ☐ Electricity
- ☐ Water
- ☐ Telkom
- ☐ Internet - ADSL/Fiber
- ☐ Subscriptions
- ☐ Home Deliveries
- ☐ Gym Memberships
- ☐ Security Firm
- ☐ Friends & Family

Top Moving Tips

- The earlier you start the less overwhelming moving feels
- Carry valuables like jewellery, watches and cash with you on move day
- Order your boxes & packaging from our shop a week or two before the move so you have plenty of time to pack
- If you are packed and ready to move the day goes quicker and the move costs less
- Only ever use proper moving boxes to protect your goods



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